



PO Box 213
West Boylston MA 01583
978-422-9064
978-422-3255 Fax
Email: info@neds.org
Internet: www.neds.org

Thank you for your interest in volunteering at NEADS / Dogs for Deaf and Disabled Americans. In order to become a volunteer, you must complete (in full) the attached application and sign the appropriate waiver.

Please return the completed application to the address above, or deliver to the Reception Desk in the Main Building of the NEADS Campus.

ALL VOLUNTEERS MUST BE 16 YEARS OF AGE OR OLDER.

****IMPORTANT: ALL AREAS MARKED WITH AN ASTERISK MUST BE ANSWERED IN ORDER TO HAVE YOUR APPLICATION CONSIDERED.***

Thank you so much!

The NEADS Staff



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(978) 422-9064 Voice or TDD (978) 422-3255 Fax
E-mail: info@neads.org
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NEADS / Dogs for Deaf and Disabled Americans Volunteer Application

Date: _____
Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____
Business Address: _____
Business Ph: _____
E-mail Address: _____

NOTE: ALL VOLUNTEERS MUST BE 16 YEARS OF AGE OR OLDER.

NEADS offers many different areas in which to volunteer. In order to make your experience a rewarding one, please indicate your first, second and third area(s) of interest among those listed below.

DOGS/KENNEL (NEADS Campus, Princeton, MA - See Job Description)

Walking dogs Feeding dogs Grooming dogs Socializing dogs

EDUCATION (Local, Regional, or National)

Help with projects, programs and events: local travel
 Spokesperson in schools, workshops, booths, expos
 Booth set-up, coverage at events, greeting people, providing information, etc.

COMPUTER SUPPORT (Main Campus, Princeton, MA)

Computer - data entry updating and management
 Graphic design – brochures, posters for special events
 Display boards – Photographs and copy

Facilities & Grounds Maintenance

Indoor (housekeeping) Outdoor (raking, landscaping, cleaning vehicles, etc)

ADMINISTRATIVE SUPPORT (NEADS Campus, Princeton, MA)

Mailings Reception Tours at our Princeton Office

CREATIVE (National)

Photography Video recording and editing

FUND RAISING (National)

Event volunteers

DAYS AVAILABLE (please circle): Monday Tuesday Wednesday Thursday Friday
Saturday (for special planned events).

HOURS AVAILABLE (please circle): 8:00am – 11:00am 12:00pm – 3:00pm
2:00pm – 5:00pm

Do you have training in any of the areas listed? _____

Education: _____

Membership in local clubs (optional): _____

Please list a contact to be notified in case of emergency:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Feel free to provide helpful information about yourself:

Upon receipt, your application will be reviewed by a staff member. When a volunteer opportunity becomes available in the area you selected you will be contacted. Please be sure to indicate when you are available to volunteer.

Personal Emergency Information

Please complete, in full, the following information in case of an accident:

Your name: _____

Address: _____

City: _____ **State:** _____ **Zip code:** _____

Phone: _____

Email address: _____

Date of birth (optional): **Month:** _____ **Day:** _____ **Year:** _____

Health Insurance Carrier: _____

Please list any medical problems we need to know in case of an emergency (Please note this information will remain confidential).

**Person to notify in
Case of an Emergency:** _____

Phone number (Days): _____

Phone number (Nights): _____

Special instructions if any:

Date: _____ **Signature:** _____



NATIONAL TRAINING CAMPUS
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**NEADS/Dogs for Deaf and Disabled Americans
Volunteer Permission Slip Ages 16-18 years.
Parental signature required**

I give permission for my daughter/son _____
to participate in the *NEADS/Dogs for Deaf and Disabled Americans* Volunteer Program.

I hereby waive and release *NEADS/Dogs for Deaf and Disabled Americans*, its employees
and agents from any and all liability of any nature, for injury, which she/he may suffer.

I give permission for my child to participate in off campus dog socialization: ___ Yes ___ No

* _____ Date _____
Parent's Signature



Adult Waiver, Assumption of Risk and Agreement to hold Harmless

I understand that volunteering for **NEADS/Dogs for Deaf and Disabled Americans** may not be without risk. Dogs and puppies, by nature and disposition, may be difficult to control and may be the cause of injury even when handled with the greatest amount of care.

I hereby waive and release **NEADS/Dogs for Deaf and Disabled Americans**, its employees and Officers and Board of Directors and agents from any and all liability of any nature, for injury, which I may suffer. This includes specifically, any injury resulting from the action of any dog or puppy he/she may come in contact with it. I expressly assume the risk of any injury while volunteering for **NEADS/Dogs for Deaf and Disabled Americans**.

I further hold harmless **NEADS/Dogs for Deaf and Disabled Americans**, its employees and Officers and Board of Directors, and agents, from any and all claims, or claims by any member of my family, any other person visiting, or people of the public, as a result of any action by the dogs in this program or by me.

Signature of **NEADS/Dogs for Deaf and Disabled Americans** Volunteer:

*

(Signer must be 18 years of age)

Date: _____

Job Description: Dogs/Kennel/Puppy House Volunteer

QUALIFICATIONS:

- Must be at least 16 years of age.
- Volunteers are to wear shoes covering the entire foot—no toes are to be exposed (i.e. flip-flops, sandals). Acceptable footwear would be: sneakers, work boots, or any shoes that cover the entire foot and have rubber soles.
- Volunteers represent *NEADS/Dogs for Deaf and Disabled Americans* at all times so they are asked to wear appropriate clothing. Dungarees, chinos, or any long pants are acceptable wear. Shorts may be worn (but no short-shorts or skirts); presentable tops such as T-Shirts may be worn. Not complying with the dress code may be cause to be sent home for the day.
- Volunteers must commit to a consistent time schedule.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Volunteers can choose duties that will make them feel most rewarded from the list below. Other duties may be assigned.

KENNEL WORK

- Cleaning kennel, play yard, training area, and vehicles.
- Feeding dogs.
- Bathing and grooming the dogs.
- Play groups.
- Helping to continue the care and cleanliness of the *NEADS* facility.

DOG WALKING

- Some dogs do not get play yards for one reason or another and need extra walk time.
- Some dogs need TLC and this time spent with them greatly improves their training and well being.
- Some dogs are not housebroken yet and need extra walks to encourage and acclimate them to going outside.

TRAINING

- Obedience classes/lessons may be given to volunteers once the trainers are comfortable with the dogs.
- On occasion, volunteers may have an opportunity to reinforce specialty task training.
- Audit ABKA Kennel course offered at the *NEADS/Dogs for Deaf and Disabled Americans* Training Campus in Princeton, Massachusetts, when available.

DOG SOCIALIZATION

- Dogs need to be socialized in a number of different environments.
- Volunteers may have the opportunity to assist trainers on trips to the malls, supermarkets, buses, and a variety of other situations.



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We appreciate the time and effort you devote to helping NEADS/Dogs for Deaf and Disabled Americans. Our organization thrives on the success of our volunteer program, and it is because of people like you that we continue to train highly skilled assistance dogs for people who are deaf or have a disability.

We document every single volunteer hour at NEADS by asking our volunteers to sign in at the front desk. Keeping track of the time you devote to NEADS enables us to apply for more grants, and helps us chart the incredible growth and opportunity that NEADS nurtures year after year. (We ask that volunteers who work off campus email or call us so that we can record your time in our daily records.)

Thank you for all you do!